

Peoplesource Consulting Open Course Calendar



2017

RECRUITMENT

CONSULTING

LEARNING & DEVELOPMENT

PRODUCTS

OPEN PROGRAMMES CALENDAR: 2017

FEBRUARY

WHO IS IT FOR?

DATES

CREATING & COMMUNICATING A VISION THAT STICKS

Senior Leaders and Managers

Tue 28th

MARCH

MICROSOFT EXCEL FOR HR PROFESSIONALS

HR Practitioners

Thu 9th – Fri 10th

LEADING IN A PROFESSIONAL SERVICE FIRM

Senior Personnel in Professional Service Organisations

Fri 17th

STRATEGIC HR BUSINESS PARTNERING

HR Practitioners

Wed 22nd – Fri 24th

THE EXECUTIVE PA

Personal & Executive Assistants

Fri 24th – Sat 25th

APRIL

THE MANAGERS 100 DAY PLAN FOR HIGH PERFORMANCE Current and Aspiring Managers

Wed 5th – Fri 7th

SELLING IN A DOWNTURN

Sales and Business Development Personnel

Thu 20th – Fri 21st

THE PEOPLE SKILLS OF MANAGEMENT

Current and Aspiring Managers

Wed 26th – Fri 28th

MAY

FUNDAMENTALS OF HR PRACTICE

Current and Aspiring HR Practitioners

Wed 24th – Fri 26th

JUNE

WHO IS IT FOR?

DATES

EMOTIONAL INTELLIGENCE MASTERY	Anyone in the workplace	Wed 14th – Fri 16th
TRAINING THE INTERNAL TRAINER	Anyone involved with training within their Organisation	Wed 21st – Fri 23rd
LEADING STRATEGIC CHANGE	Senior Leaders and Managers	Thu 29th – Fri 30th

JULY

MANAGING TALENT FOR HIGH PERFORMANCE	Managers, HR Professionals, All leaders	Wed 26th – Fri 28th
MICROSOFT OFFICE MASTERY	All Employees	Wed 19th – Fri 21st

AUGUST

THE PEOPLE SKILLS OF MANAGEMENT	Current and Aspiring Managers	Wed 16th – Fri 18th
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SEPTEMBER

HR LEADERS MASTERCLASS	Senior and Aspiring HR Leaders	Wed 20th – Fri 22nd
LEADING IN A PROFESSIONAL SERVICE FIRM	Senior Personnel in Professional Service Organisations	Thu 28th – Fri 29th

OCTOBER

FUNDAMENTALS OF HR PRACTICE	Current and Aspiring HR Practitioners	Wed 11th – Fri 13th
SOCIAL MEDIA SKILLS FOR HR PROFESSIONALS	HR Practitioners at all levels	Fri 27th

NOVEMBER**WHO IS IT FOR?****DATES**

DEVELOPING SENIOR MANAGEMENT CAPACITY

Senior Leaders and Managers

Wed 29th Nov – Fri 1st Dec

DECEMBER

CREATING & COMMUNICATING A VISION THAT STICKS

Senior Leaders and Managers

Fri 8th**HR LEADERS MASTERCLASS**

Senior & Aspiring HR Leaders

Wed 13th – Fri 15th

Please see course details in synopsis and outline sections below.

PROGRAMME SUMMARIES

We can deliver all our programmes In-house. To review our complete list of programmes and see the detailed outlines, please request for our main programmes directory. Prices for our selected list of open programmes in the calendar above is provided in the summaries below.

MANAGEMENT AND LEADERSHIP

THE MANAGERS 100 DAY PLAN FOR HIGH PERFORMANCE - (3 DAYS)

A Manager's break- even point is the stage at which he or she has contributed as much value to the organisation in his or her role as he or she has consumed. Most leaders start off in a role as net consumers and transit to value creators as they gradually learn to lead effectively and take strategic action. "The Managers 100 Day Plan" programme enhances participant's ability to become net contributors to their organisation in a much shorter time to increase value to the employer.

Open Course Fee – N157,500.00 incl. VAT

THE PEOPLE SKILLS OF MANAGEMENT- (3 DAYS)

The need for the manager to effectively motivate the employees under him/her cannot be over emphasized. The manager needs to be equipped with what it takes to always get the best out of everyone around him/her. This is three day programme is highly impactful on personal and interpersonal skills and the successful management of people. This programme provides you with a unique opportunity to accelerate the development of your skills whether you are focusing on managing the impact of change or transition, building a high performance team, or developing the trust, enthusiasm and mutual development of your employees.

Open Course Fee – N157,500.00 incl. VAT

LEADING IN A PROFESSIONAL SERVICE FIRM - (1 DAY)

Achieving success in managing a professional service firm is a balancing act that requires extraordinary leadership abilities. Senior managers must work to satisfy clients, motivate staff, and build a strong vision—all while employing the fiscal discipline to maintain a sound bottom line. This course equips participants to develop the talent, corporate culture, and strategies needed to position their organisation for long-term success. Numerous case studies of successful service firms will be studied to develop the skills needed to refine their own organisation's business operations and strategy.

Open Course Fee – N84, 000.00 incl. VAT

CREATING AND COMMUNICATING A VISION THAT STICKS - (1 DAY)

This programme helps business leaders, senior managers and others charged with the role of inspiring and galvanizing their organisations and teams to drive high performance and the execution of strategic objectives. Participants learn how to craft a vision, mission and strategic objectives that will resonate with their employees. They also acquire enhanced skills and capabilities to communicate their ideas in creative ways to engage employees to deliver on the company's ambitions. It involves the use of a variety of tools, strategies and ample role playing to inform practice.

Open Course Fee – N84,000.00 incl. VAT

DEVELOPING SENIOR MANAGEMENT CAPACITY - (3 DAYS)

Focusing mainly on leadership, strategy and people, this 3 day course is specifically designed for top executives and Senior Managers who are looking for a more realistic approach to the use of the full range of strategic management tools and skills available to them in their roles, those needing to develop their capacity to lead and influence at top management level and those who want to acquire excellent people management capabilities. It combines aspects of organisational and management theory, a pragmatic approach to the realities of day-to-day work life and the factors impacting on the organisations and countries represented in the seminar room.

Open Course Fee – N168, 000.00 incl. VAT

LEADING STRATEGIC CHANGE – (2 DAYS)

Leadership and reform can be described as three dimensional; taking into account differences at the individual, organisational and environmental level. This programme will examine ways to clarify the need for change and observe the potential barriers and pitfalls across the three dimensional levels of leadership and reform outlined above. Participants will be introduced to new concepts and be involved in exercises to understand key change theories and their practical implementation.

Open Course Fee – N147,000 incl.VAT

HUMAN RESOURCE MANAGEMENT

STRATEGIC HR BUSINESS PARTNERING (3 DAYS)

This highly successful programme helps participants understand how to develop an HR Strategy that aligns with their organisation's objectives, how HR Business Partnering operates in practice, what success looks like, where common problems occur and what options there are for moving forward.

Open Course Fee – N157,500.00 Incl. VAT

THE HR LEADER'S MASTERCLASS - (3 DAYS)

Based on participants' feedback, this was our most successful programme in 2014. It comes highly recommended for senior HR leaders. Organisations need their HR departments to lead and drive the achievement of outstanding results through people; effectively influencing the rest of the business to get on board. This programme is specifically designed to address the need of HR Managers seeking a fast track to career development by acquiring the prerequisite knowledge required to gain relevance as a HR leader within management. Participants gain insights, tools and confidence needed to deliver the organisations expectations from HR's leadership today. By drawing together a very senior and experienced practitioner faculty to lead sessions where best practice and leading thought is explored, the programme will equip participants with the competence for strategic HR practice at the highest level; helping them develop, build and lead outstanding HR teams.

Open Course Fee – N168, 000.00 Incl. VAT

MANAGING TALENT FOR HIGH PERFORMANCE – (3 DAYS)

This course will help participants understand how to identify, attract, manage, develop and engage talent within the organisation and individuals exiting the business to ensure current and future business needs are met. Managing the talent pipeline and effective succession planning is aimed at delivering business continuity and growth and deliver tailored, pro-active career development for an organisation's most talented individuals. This course explores the best approaches for managing talent and planning succession.

Open Course Fee – N157,500.00 incl.VAT

MICROSOFT EXCEL FOR HR PROFESSIONALS – (2 DAYS)

HR professionals frequently have to use Microsoft Excel software to manage payroll, maintain databases, fill out forms and keep track of many types of data. This course aims at simplifying these tasks to spend more time on people and less time on paper. Participants learn to use Excel to track and report HR data including information about Incoming resumes, Applicant sources, Numbers of candidates interviewed, Interview-to-offer ratios, Reasons for declining candidates etc. This programme is designed to help sharpen the skills of participants and also teach them tips and tricks they haven't even discovered yet on all Microsoft products, including Microsoft Office 2007, 2010 and the newest in Microsoft Office 2013 training.

Open Course Fee – N147, 000.00 Incl. VAT

FUNDAMENTALS OF HR PRACTICE – (3 DAYS)

This course is a comprehensive and up-to-date guide to virtually every aspect of human resource practice. Participants will find in this course all the information and skills they need to do their job and make a positive impact within the HR team. They will be equipped with the knowledge they need to contribute towards enhancing the performance of HR within their organisation.

Open Course Fee – N157,500 incl.VAT

SOCIAL MEDIA SKILLS FOR THE HR PROFESSIONAL – (1 DAY)

Technology has changed the way that people think with new attitudes and behaviours arising from this and in turn leading to further change. This programme helps participants understand these developments, their impact on HR and how to intervene when they involve people. We also explore changes within the HR function as teams start to use social technologies to achieve strategic objectives.

Open Course Fee – N84,000.00 incl. VAT

DEVELOPING THE BUSINESS

SELLING IN A DOWNTURN - (2 DAYS)

The impending economic downturn will affect every business and we all need to make adjustments to connect with today's changing customer demands. Customers are establishing new priorities and reducing their overall spend. Also, technological factors have greatly affected the ways business is done. The world has become a global village and organisations compete effectively across borders; ensure your marketing teams are equipped for current market challenges.

Open Course Fee – N147,000.00 incl. VAT

PERSONAL IMPACT AND EFFECTIVENESS

THE EXECUTIVE PA - (2 DAYS)

The PA is a pivotal role in the management team. Senior PAs and EAs acquire the skills to achieve organisational objectives through partnership with their manager, gain time management and communication skills to contribute effectively to their organisation and focus on skills and competencies needed to excel in a PA role. Being a PA or EA requires working closely with someone important and busy and it can be difficult to avoid overlooking personal needs and aspirations. We explore how to manage future career growth and get participants to practice new skills through role play and group work.

Open Course Fee – N141,750.00 incl. VAT

EMOTIONAL INTELLIGENCE MASTERY - (3 DAYS)

As the pace of life in our world increases and our environment makes more and more demands on our cognitive, emotional and physical resources, emotional intelligence has become increasingly critical as a skill set. Emotional Intelligence strategies combined with contextual awareness increase our ability to successfully manage the constant challenges from customers and our business

associates. This course will help participants deliberately increase their ability to make decisions, temper negative responses to distressing situations, improve conflict management and enhance their communication and interpersonal skills.

Open Course Fee – N157,500.00 incl. VAT

MICROSOFT OFFICE MASTERY – (3 DAYS)

Microsoft Office is considered required skills for the business professional of today. In HR practice, Microsoft office is used for carrying out basic and advanced tasks, including preparation of payroll, time sheets, etc. It also includes programs that help solve problems, answer questions, express ideas, organise data and communicate. This programme is designed to help sharpen the skills of participants and also teach them tips and tricks they haven't even discovered yet on all Microsoft products, including Microsoft Office 2007, 2010 and the newest in Microsoft Office 2013 training.

Open Course Fee – N157,500.00 Incl. VAT

TRAINING THE INTERNAL TRAINER - (3 DAYS)

Organisations gain significant cost savings by running internal training and sharing knowledge with a staff faculty. This course equips experienced leaders and Managers as well as others charged with cascading their knowledge to colleagues to train these other members of staff using professional skills and tools to transfer their expertise and knowledge in an effective manner, ensuring cost efficiency without compromising quality and results.

Open Course Fee – N157,500.00 Incl. VAT

COURSE OUTLINES

LEADING IN A PROFESSIONAL SERVICE FIRM

(1 DAYS)

OVERVIEW

This programme equips participants with the skills and knowledge to develop the talent, corporate culture, and strategies needed to position their organisation for long-term success. Using case studies of successful service firms, participants are able to develop the skills needed to refine their own organisation's business operations and strategy.

WHAT DO I GET OUT OF IT?

- Understanding why leadership excellence is critical in a professional service organisation
- Skills to manage leadership challenges effectively
- Increased creativity and innovation
- Confidence to build credibility with colleagues
- Skills to motivate your team to higher performance
- Knowledge to apply big picture thinking to team management
- Steps to diagnose and solve bottlenecks to team effectiveness

WHO IS IT FOR?

Management consultants, accountants, lawyers, actuaries, engineers, architects, surveyors, physicians, public relations professionals, recruiters and others involved in professional practice of whatever kind who are saddled with the responsibility for crafting and leading the execution of firm operations at strategic and day to day levels.

WHAT IS IT ABOUT?

Achieving success in managing a professional service firm is a balancing act that requires extraordinary leadership abilities. Senior managers must work to satisfy clients, motivate staff, and build a strong vision and employ the fiscal discipline to maintain a sound bottom line. Participants are equipped to develop talent, corporate culture, and strategies needed to position their organisation for long-term success. Case studies of successful service firms are studied to enable them refine their organisation's business operations and strategy.

COURSE OVERVIEW

Working in groups and individually, participants on the course will gain diverse insights that will improve their ability to:

- Attract, develop, and retain talented professionals who will ensure their firm's growth
- Build a culture that fosters both corporate success and individual achievement
- Implement governance, decision-making, and performance metrics to suit their firm's unique attributes
- Sharpen core competencies and follow best practices to deliver maximum value

THE MANAGERS 100 DAY PLAN FOR HIGH PERFORMANCE

(3 DAYS)

OVERVIEW

A Manager's break- even point is the stage at which he or she has contributed as much value to the organisation in his or her role as he or she has consumed. Most leaders start off in a role as net consumers and transit to value creators as they gradually learn to lead effectively and take strategic action. "The Managers 100 Day Plan" programme enhances participant's ability to become net contributors to their organisation in a much shorter time to increase value to the employer.

WHAT DO I GET OUT OF IT?

- Understanding why leadership transitions are critical
- Skills to manage leadership transitions effectively
- Confidence to build credibility with colleagues
- Skills to motivate your team to higher performance
- Knowledge to apply big picture thinking to team management
- Steps to diagnose and solve bottlenecks to team and individual effectiveness
- Reinforced learning through group work, role plays and case studies

WHO IS IT FOR?

New team leaders and Managers and others assuming new leadership roles that need to enhance their team management skills and achieve high performance in short time frames.

WHAT IS IT ABOUT?

From mental preparedness to forging alliances and securing early wins, our highly experienced facilitators lead participants through every aspect of taking on a new leadership role. Sessions provide a systematic and powerful framework as well as strategies to enable them take charge effectively within their first quarter in the new role.

COURSE OVERVIEW

- Fundamental Principles for successful transitions
- Laying the groundwork: Preparing to take charge
- Accelerating your learning: When, where and how to
- Diagnosing the situation and developing the right strategies
- Identifying key immediate priorities and securing early wins
- Building productive working relationships
- Identifying and addressing root causes of poor performance
- Building the team and implementing change where required
- Identifying key stakeholders and creating coalitions
- Maintaining personal disciplines and support frameworks
- Accelerating the development and potential of the team

THE PEOPLE SKILLS OF MANAGEMENT

(3 DAYS)

OVERVIEW

The need for the manager to effectively motivate the employees under him/her cannot be over emphasized. The manager needs to be equipped with what it takes to always get the best out of everyone around him/her. This is a powerful three day programme on personal and interpersonal skills and the successful management of people. This programme provides you with a unique opportunity to accelerate the development of your skills whether you are focusing on managing the impact of change or transition, building a high performance team, or developing trust, enthusiasm and mutual development in your employees.

WHAT DO I GET OUT OF IT?

- Become aware of your management style preferences and how they affect others
- Get more out of your staff and team by adopting a more structured approach to delegation and monitoring
- Deal with difficult people and resolve conflicts more easily
- Skills to motivate your team to higher performance
- Knowledge to apply big picture thinking to team management
- Steps to diagnose and solve team bottlenecks

WHO IS IT FOR?

Established Managers who need to enhance their people and team management skills, specialist and technical managers who need to achieve a better balance between technical expertise and their people management capabilities, managers, directors, team leaders and others in leadership roles that believe there is need to keep enhancing their team management skills and achieve high performance in short time frames.

WHAT IS IT ABOUT?

From mental preparedness to forging alliances and securing early wins, our highly experienced facilitators lead participants through every aspect of excellence in a leadership role. Sessions provide a systematic and powerful framework as well as strategies to enable them take charge effectively within in their roles.

COURSE OVERVIEW

- Management challenges within the recent economic challenges
- Assessing your own organisation's culture
- Understanding your motivational drivers
- Structuring and presenting messages in a way that influences people
- Reviewing your management and leadership styles
- Learning how to manage the above average and below average performers
- Managing the impact of change and transition
- Team working in action
- Getting to action – reflection and action planning

CREATING AND COMMUNICATING A VISION THAT STICKS

(1 DAY)

OVERVIEW

This programme helps business leaders, senior managers and other charged with the role of inspiring and galvanizing their organisations and teams to drive high performance and the execution of strategic objectives. Participants learn how to craft a vision, mission and strategic objectives that will resonate with their employees.

WHAT DO I GET OUT OF IT?

Learn how to :

Get employees excited about your business vision

Engaging them through clear communication

How to create a credible call for action

How to involve employees in the process to keep them excited about the business vision

Measuring and maintaining employee engagement with the vision

WHO IS IT FOR?

CEO's, Entrepreneurs, Business leaders, functional heads and others in key leadership roles

WHAT IS IT ABOUT?

Participants acquire enhanced skills and capabilities to communicate their ideas in creative ways to engage employees to deliver on the company's ambitions. It involves the use of a variety of tools, strategies and ample role playing to inform practice.

COURSE OVERVIEW

- Identifying direction and purpose
- Building loyalty through involvement
- Setting standards of excellence that reflect high ideals and a sense of integrity
- Being persuasive and credible
- Inspiring enthusiasm and encouraging commitment
- Developing a well-articulated and easily understood vision
- The role of ambition and calling for a shared commitment
- Challenging and inspiring people to align their energies in a common direction
- Ensuring a fit with unique business culture and values
- Ensuring it results in efficiency and productivity

DEVELOPING SENIOR MANAGEMENT CAPACITY

(3 DAYS)

OVERVIEW

This course provides a broad-based, practical introduction to the key ideas, techniques and overall competencies needed to manage effectively and productively, in modern organisations in any part of the world.

WHAT DO WE GET OUT OF IT?

- Understanding and the use of strategic planning tools
- Ability to constantly anticipate and respond speedily to changes within your organization
- Ability to initiate a strategic planning process
- A range of analytical tools to help identify the cause of problems
- Appropriate strategies for greater personal, team and organizational effectiveness
- Ability to work with others more effectively

WHO IS IT FOR?

Top executives and senior managers who are looking for a more realistic approach to the use of the full range of strategic management skills

WHAT IS IT ABOUT?

The course combines aspects of organisational and management theory, a pragmatic approach to the realities of day-to-day work life whilst taking into account the factors impacting on the organisations and countries represented in the seminar room.

COURSE OVERVIEW

- Initiating the Strategic Planning Process
- Developing Greater Customer and Output Focus
- Time Management and Priority Setting
- Clarifying and Implementing Organizational Mandates
- Situational and Stakeholder Analysis Techniques
- Exploring the Role of Leadership and Management to Ensure Achievement of Objectives
- Developing Business Plans; Monitoring and Evaluating for Results
- Analyzing External and Internal Factors Driving Change; Developing Readiness for Change
- Building and Managing Dynamic Teams
- Analyzing the Current State of the Organization, Developing Strategies for Change
- Managing Staff through Change

LEADING STRATEGIC CHANGE

(2 DAYS)

OVERVIEW

In a highly competitive global business environment, being able to adapt quickly to new conditions is a key predictor of success. Senior executives frequently grapple with situations in which they know that change is imperative but can't determine exactly what has to change or how to make it happen. This programme helps set the right direction for a transforming initiative and inspire effective action.

WHAT DO I GET OUT OF IT?

- Understanding why change is critical
- Skills to lead strategic change effectively
- Confidence to build credibility in the process of change
- Skills to motivate your team to higher performance
- Knowledge to apply big picture thinking to team management
- Steps to diagnose and solve bottlenecks to effective change at team and individual levels
- Reinforced learning through group work, role plays and case studies

WHO IS IT FOR?

Senior executives, managers at different levels, etc.

WHAT IS IT ABOUT?

This programme is designed to help participants develop a framework for change within the context of their organisations. Throughout this programme, participants will progress from analysing change initiative, through the design of a framework for change, to developing a unique model for accelerating the process in their organisations.

COURSE OVERVIEW

- Diagnose and analyse change initiative.
- Assess change leadership models
- Design a framework for change
- Learn how to inspire effective action and establish change
- Perform stakeholders analysis
- Learn how organizational strategy informs the process of change leadership.

STRATEGIC HR BUSINESS PARTNERING

(3 DAYS)

OVERVIEW

This programme helps participants understand how to develop an HR Strategy that aligns with their organisation's objectives, how HR Business Partnering operates in practice, what success looks like, where common problems occur and what options there are for moving forward.

WHAT DO I GET OUT OF IT?

- Key characteristics of an effective HR strategy
- The knowledge to apply strategic Human Resource Management in practice
- Steps to achieve acceptance for the HR strategy
- An understanding of how HR fits with organisational strategy
- The skills to develop HR plans
- Gain 'buy-in' from key players in the organisation

WHO IS IT FOR?

Experienced HR professionals responsible for HR strategy, HR Business Partners looking to enhance their skills and competencies and other HR departmental managers seeking ways to ensure HR makes a strategic impact on their organisation.

WHAT IS IT ABOUT?

People are key to the achievement of organisational goals and can be an organisation's most important competitive edge. HR strategy therefore should be integrated with overall organisational strategy to facilitate the achievement of organisational objectives, and to ensure that the policies and processes are in place to meet the needs of your staff.

COURSE OVERVIEW

- Strategic human resource management
- Getting commitment and meaningful HR Planning
- Ensure HR makes a real difference for the organisation
- Formulating the strategy and developing HR plans
- Advantages and disadvantages of different approaches
- Aligning HR strategy with organisational goals
- Principles and levels of HR strategy
- HR strategy that contributes to business success

HR LEADERS MASTERCLASS

(3 DAYS)

OVERVIEW

All Organisations need their HR departments to lead and drive the achievement of outstanding results through people; effectively influencing the rest of the business to get on board. This programme will give participants the insight, tools and confidence to deliver against these expectations.

WHAT DO I GET OUT OF IT?

- Understand the latest thinking and best practices in HR.
- Gain the confidence to contribute to top level strategic discussions on the role of HR and its impact to the business.
- Understand all key aspects of HR and its application at management and strategic levels.
- Acquire a broad and global perspective on key issues and concepts

WHO IS IT FOR?

This course is for senior HR leaders and others looking for fast track career growth

WHAT IS IT ABOUT?

Do your HR leaders need a more thorough, broad and strategic view of HR management and practice? Are you or any of your colleagues a senior or mid-level HR practitioner in need of a career boost? Are you or your colleagues experienced in a specific area of HR e.g. Learning and Development and in need of a broad based, high level and strategic perspective to HR management as a whole? This programme is for you.

COURSE OVERVIEW

- HR and its strategic role within the organisation
- Resourcing and Talent Attraction
- Talent Management
- Organisational Development
- Compensation and Benefits
- Performance Management
- Change Management
- HR Strategy & HR Business Partnering
- HR Analytics
- Organisational Design
- Career Management

MICROSOFT EXCEL FOR HR PROFESSIONALS

(2 DAYS)

OVERVIEW

HR professionals frequently have to use Microsoft Excel software to manage payroll, maintain databases, fill out forms and keep track of many types of data. This course aims at simplifying these tasks to spend more time on people and less time on paper.

Acquire the skills to work effectively and competently with Microsoft Excel in your role within HR

WHAT DO I GET OUT OF IT?

- Enhanced knowledge and competent use of the Microsoft Excel tool
- Learn how to produce and relevant reports and data with ease using Excel
- Learn to monitor and provide helpful HR information on time to support HR s contribution to strategic management within the business.

WHO IS IT FOR?

This programme is highly beneficial for any HR practitioner seeking to enhance knowledge, work confidently with Microsoft Excel in their day to day operational tasks within the department.

WHAT IS IT ABOUT?

HR professionals frequently have to use Microsoft Excel software to manage payroll, maintain databases, fill out forms and keep track of many types of data. This course equips participants with the skills and competence to harness the benefits and enhancements that the Microsoft Excel tool can add to the HR function.

COURSE OVERVIEW

- Collecting and Protecting Confidential HR Information
- Evaluating Job Applicants in Excel
- Organising and Tracking HR data
- Reporting HR Information
- Tracking and Managing Payroll data in Excel
- Practical group work using the principles and techniques learnt
- Review of the key learning points and action plan

FUNDAMENTALS OF HR PRACTICE

(3 DAYS)

OVERVIEW

This course equips HR professionals with the knowledge skills and tools they need to contribute effectively within the HR team and enhance the performance of HR within their organisation. The profession is explored in detail with a focus on exposing participants to the role of the HR function and how to ensure it has strategic impact, applies best practices and considers the best fit for the organisation.

Acquire the skills to ensure you can contribute towards enhancing the performance and strategic impact of HR within your organisation.

WHAT DO I GET OUT OF IT?

- Understand the various units within HR and their functions.
- Explore the transitions in HRs role within the organisation
- Understand HRs customer care, stakeholder and business partner perspectives and how they can transform the department's activities and the outcomes it achieves.

WHO IS IT FOR?

This programme is highly beneficial for new and experienced HR professionals seeking to develop a broader and deeper understanding of the departments function

WHAT IS IT ABOUT?

This course offers a comprehensive and up-to-date guide to virtually every aspect of human resources practice. Participants will find in it all the information and skills they need to do their job and make a positive impact in their organisation. It is a very practical and highly interactive programme designed to ensure participants gain a detailed foundational understanding of HR practice within organisations. Participants are able to bring their learning into the workplace to enhance the effectiveness of their organisation's HR operations.

COURSE OVERVIEW

- The role of Human Resource in the organisation
- The types of activities the HR undertakes
 - Recruitment
 - HR Administration
 - Learning and Development
 - Employee Relations
 - Managing Employee Contributions
 - Managing the Employee Life- Cycle
- Concepts and approaches relevant to HRs role
 - HR as a customer service
 - HRs stakeholders
 - HR as a business partner and a custodian of organisational culture
 - HR as a catalyst for change & in organisational communication

EFFECTIVE TALENT AND PERFORMANCE MANAGEMENT

(3 DAYS)

OVERVIEW

This course will help participants understand how to identify, attract, manage, develop and engage talent within the organisation and manage exiting individuals effectively to ensure current and future business needs are met.

WHAT DO I GET OUT OF IT?

- Enhanced ability to set work expectations for employees
- Knowledge to effectively and continuously monitor employee performance
- Understanding of how to periodically rate performance of employees in a summary fashion
- Understanding of methods and techniques to effectively reward good performance in the organisation

WHO IS IT FOR?

This programme will be beneficial for mid to senior level professionals with responsibility for talent and performance management, leadership development and learning, and organisational effectiveness at either business unit or group head office level.

WHAT IS IT ABOUT?

Managing the talent pipeline and effective succession planning is about delivering business continuity and growth as well as tailored, pro-active career development for an organisation's most talented individuals. Managing the performance of employees. This course explores the best approaches for managing talent and planning succession.

COURSE OVERVIEW

- Current thinking on talent management
- The nature of talent,
- Competence, skills, talent and strength,
- How talent management is currently defined,
- The limitations of current thinking
- Progressive thinking on talent management;
- Radical approaches by progressive organisations,
- Playing to strengths and positive psychology
- Design a progressive talent management and performance strategy
- Philosophy and leadership for talent,
- Components of a progressive strategy

SOCIAL MEDIA SKILLS FOR THE HR PROFESSIONAL

(1 DAY)

OVERVIEW

Technology has changed the way that people think with new attitudes and behaviours arising from this and in turn leading to further change. This programme helps participants understand these developments, their impact on HR and how to intervene when they involve people. We also explore changes within the HR function as teams start to use social technologies to achieve objectives.

WHAT DO I GET OUT OF IT?

Understand the impact that social media, and changing workforce expectations, are having on businesses, management and HR

Recognise the opportunities available from the use of the main social media tools

Understand how to avoid the potential risks of using social media

Understand how to develop a social media HR strategy and

WHO IS IT FOR?

This programme is highly recommended for HR practitioners, with an interest to improve your social media skills, HR team members and recruitment specialists.

WHAT IS IT ABOUT?

This is a highly interactive programme focusing on social technology has changed the way that people think and how HR needs to understand these developments and leverage them, why HR needs to understand the changes which are starting to happen within the HR function as well and how HR teams are starting to use social technologies and more social based approaches to achieve HR objectives.

COURSE OVERVIEW

- The importance of social media and how it supports changing expectations in the workforce
- The need to focus on relationships rather than transactions
- Avoiding risks from use of social media (productivity wastage, loss of IP, reputation)
- Social Recruiting, Learning and Other Social HR Applications
- Using social media for engagement and retention, for listening to employees and supporting formal and informal learning and development
- Pull, push and social applications in recruitment & employer branding
- Using social media for sourcing and maintaining relationships with potential employees, alumni
- Maximising Value from the Main Social Media Tools - LinkedIn, Facebook, Twitter, Google +,
- The benefits of using social media on a personal basis and as an HR professional

SELLING IN A DOWNTURN

(2 DAYS)

OVERVIEW

The current economic downturn will affect every business and we all need to make adjustments to connect with today's changing customer demands, preferences and requirements. Customers are establishing new priorities and reducing their overall spend. Also, technological factors have greatly affected the ways business is done. The world has become a global village and complete compete effectively across borders. Ensure your marketing teams are equipped for current market challenges.

WHAT DO I GET OUT OF IT?

An understanding of the qualities of a successful sales person in a depressed market

Ability to respond creatively to the challenges faced in a depressed market

Ability to enhance the entire sales cycle for improved effectiveness and growth

Reinforced learning through group work, role plays and case studies

WHO IS IT FOR?

This is an essential course for Sales and Marketing Managers, team and unit heads and other staff within the marketing and sales function.

WHAT IS IT ABOUT?

This course will teach sales and marketing people the sales techniques required to ensure that can achieve continued growth in sales in spite of the recession and help them gain the skills and know how to adopt and implement an effective sales approach by focusing on higher productivity and avoiding bottlenecks to sales growth. It will also expose them to the key result areas top sales performers focus on.

COURSE OVERVIEW

- Understand the changing psychology of the customer
- Leverage the marketing spending approach to energise the sales process
- Implement segmented selling and focused actions along the sales funnel
- Discover the sales teams' four key high impact levers
- Reduce bottlenecks to growth along the sales cycle
- The sales key result areas
- How clear is your marketing communication?
- Devising relationship plans for key accounts

THE EXECUTIVE PA

(2 DAYS)

OVERVIEW

The PA is a pivotal role in the management team. Senior PAs and EAs acquire the skills to achieve organisational objectives through partnership with their manager, gain time management and communication skills to contribute effectively to their organisation and focus on skills and competencies needed to excel in a PA role.

WHAT DO I GET OUT OF IT?

- Understand the purpose of the PA role
- Knowledge and techniques to maximise your impact in the role
- Practical skills to improve your performance and enhance your relationships with colleagues.
- Improved career development and growth prospects.

WHO IS IT FOR?

This course is for secretaries and PAs and EAs to directors and senior managers.

WHAT IS IT ABOUT?

Being a PA or EA requires working closely with someone important and busy and it can be difficult to avoid overlooking personal needs and aspirations. We explore how to manage future career growth and get participants to practice new skills through role play and group work.

COURSE OVERVIEW

- Purpose, definition and expectations of an executive PA
- Working with senior management
- Understanding business goals and information flow
- Senior management: what do their role involves
- Models of management
- Relating your role to your managers
- Understanding work styles
- Effective communication:
- Questioning techniques
- Project and time management
- Juggling multiple tasks, personal organisation and prioritisation

THE RESILIENT EMPLOYEE

(2 DAYS)

OVERVIEW

It is not possible to make progress without experiencing and overcoming occasional setbacks and disappointments. Resilience is the ability to maintain your normal level of performance, or improve on it, during times of change and adversity. The key to this training course is the understanding that the positive attitudes and behaviours which generate resilience can be developed.

WHAT DO I GET OUT OF IT?

Understand their level of personal resilience

Turn adversity into opportunity

Apply proven techniques when needing to have greater resilience

Take control and develop increased self - confidence during change

Bounce back more effectively from the tough times

WHO IS IT FOR?

This is a course that addresses how to develop a winning mindset within an organisation and it is suitable for anyone in an organisation. Many organisations run this course for their staff, in conjunction with the Manager's version.

WHAT IS IT ABOUT?

Resilience skills are practical and can be learned and developed through appropriate training. The characteristics which are associated with higher levels of resilience are inherent in our personalities; however resilience skills can be used to help us adapt our natural style and tendencies.

COURSE OVERVIEW

- Understanding Resilience, Pressure, Stress and Adversity
- Resilience Questionnaire- Measuring your own levels of resilience
- Realistic optimism and negative thinking
- Emotional Awareness- The Emotional Pot Concept
- Empathy- Core skills required to be empathetic
- Relationship Building- Reaching in – Reaching out
- Problem Solving- 7 Part Problem Solving Strategy
- Self Efficacy- The importance of self-belief and self-esteem

EMOTIONAL INTELLIGENCE MASTERY

(3 DAYS)

OVERVIEW

Our ability to deal effectively with our emotions in the work place is critical to our success as managers and service providers. As the pace of the world increases and our environment makes more and more demands on our cognitive, emotional and physical resources, Emotional Intelligence is increasingly critical as a skill set.

WHAT DO I GET OUT OF IT?

Expose you to effective and efficient ways of managing your emotions.

Equip you with the necessary skills needed to effectively manage your emotions.

Inspire you to embrace the change.

Empower you to effect the necessary changes in your relationships and your service delivery.

WHO IS IT FOR?

For individuals who want to increase deliberate ability in making decision, temper negative responses to distressing situations, improve conflict and communication skills.

WHAT IS IT ABOUT?

Emotional Intelligence strategies combined with native intelligence increase our ability to successfully manage the constant challenges from customers and business associates. Participants will explore tools, techniques, skills and perceptions to perform their role and manage their emotions with confidence and positive results.

COURSE OVERVIEW

- General Overview of emotional intelligence
- Competencies of Emotional Intelligence
- Influencing and Partnering skills
- Communication skills
- Social management and responsibility
- Tools to regulate your emotions
- Choice and control model
- Personality Development
- Dealing with individual challenges
- Business practices & Making Impact

MICROSOFT OFFICE MASTERY

(3 DAYS)

OVERVIEW

Microsoft's suite of office products is the gold standard for businesses across the globe. A solid, working knowledge of the various programs is crucial to success in the working world. This course will expose you to great details about the Microsoft package.

WHAT DO I GET OUT OF IT?

- Understanding the use of Microsoft package better
- Skills to manage time and efficiency when working on Microsoft packages
- Making better presentations, record keeping and representation with Microsoft
- Reinforced learning through group work, role plays and case studies

WHO IS IT FOR?

Executive PAs/EAs, accountants and account officers, secretaries, administrative officers, sales and research personnel, line managers, etc.

WHAT IS IT ABOUT?

It empowers participants with the necessary skills needed to function more effectively, using the Microsoft tool.

COURSE OVERVIEW

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Access
- Microsoft Outlook
- Microsoft SharePoint

TRAINING THE INTERNAL TRAINER

(3 DAYS)

OVERVIEW

Organisations gain significant cost savings by running internal training and sharing knowledge with a staff faculty. This course equips experienced leaders and Managers to train other members of staff using professional skills and tools to transfer their expertise and knowledge in an effective manner to ensure cost efficiency without compromising quality and results.

Transcend everyday training delivery by applying absolute best practice.

WHAT DO I GET OUT OF IT?

- A structured framework of best practice
- Constructive feedback to improve performance
- The skills to transform from a Manager to a 'Competent -Trainer'
- Versatility of training delivery
- Facilitation and Leadership skills to enhance the delegate's learning experience

WHO IS IT FOR?

Experienced Managers and Team leaders who increasingly have to train colleagues or team members and want to develop and enhance their training delivery and facilitation skills in a supportive learning environment.

WHAT IS IT ABOUT?

Building on core competencies that have been applied as a model for best practice in a learning environment, the course focuses on the key phases & dimensions of training: Contracting; Design & Development, Delivery; and Evaluating.

COURSE OVERVIEW

- Trainer as Learner - understanding your own style and development needs and their impact on delegates
- Developing your capabilities as an internal consultant
- Developing a credible leadership style and rapport
- Creating a positive learning environment
- Principles of training design
- Adapting course structures and learning activities
- Strategies to assist delegates in achieving learning

STRATEGY AND TEAM RETREATS

(MULTI DAY)

OVERVIEW

We work with organisations to set up and deliver retreat programmes ranging from one day meetings to multi day executive level management or strategy retreats, sales meetings, HR Strategy workouts and team building programmes. Strengthen strategic clarity, focus, performance, team working and sales effectiveness within your organisation with a retreat programme.

Take time away to reflect and think through current issues and challenges, your strategic direction, innovative ideas and future growth strategies.

WHAT DO I GET OUT OF IT?

Different from most management or team building retreats, our team's deep background in industry and extensive facilitative experience enables us achieve outputs which are strategic enough to provide directional consensus and tactical enough for everyone to leave the meeting with specific deliverables and assignments which they can execute almost immediately.

WHO IS IT FOR?

Our retreats are ideal for building any of the following teams;

- The Management team
- Marketing teams
- Operational teams
- Strategy teams
- HR teams

WHAT IS IT ABOUT?

Our expert facilitators work with you and your team away from your office location so everyone can reflect as a team and think through longer term growth strategies and tactics for their area of business or function. Using a variety of tools we help groups to collectively attack issues which may be slowing down their progress and effectiveness be it teamwork, performance or creativity and innovation issues.

We provide facilitation and handle all logistics so your team can focus on the outcomes they want achieved at the retreat. In our experience, the right retreat environment is crucial to stimulating group effectiveness and creativity so we ensure meetings are held at interesting locations with comfortable surroundings and excellent accommodation within and outside Nigeria.

OUR FACULTY

Peoplesource comprises a team of highly experienced consultants and associates with diverse expertise in HR and Business working within and outside Nigeria. They all share our values, ethics and passion for delivering exceptional service to our clients. Meet some members of our consulting team and training faculty below.



Kemi Olutunbi

Kemi is a very experienced management consultant with over 24 year's commercial experience working with a many blue chip retail and financial service companies and voluntary organisations in the UK. This includes several years working with NatWest Bank Plc, Britannia Building Society and Bristol & West Plc rising to the positional of a regional manager. She also worked extensively in banking operations, call center management and HR within banking. Kemi heads the practice at Inspired Concepts Consulting and is also a Senior Partner on Peoplesource Consulting team in Nigeria. She has handled Consulting projects for clients within the UK's commercial and voluntary sectors and has facilitated a variety of programmes for CEOs, Charity board members and other management personnel in the UK and Nigeria. She holds a BSc. in Economics, an MA in Human Resource Management, is a Certified Personal Financial Manager in the UK, a Fellow of the Chartered Institute of Personnel & Development in the UK and an Associate of the Institute of Chartered Secretaries and Administrators, UK. She is also a faculty member at IBFC Alliance Training in Nigeria.



Phillips Ilesanmi Owoeye

Sanmi Owoeye heads our banking and finance training faculty. He is a highly experienced and consummate banker who started his banking career in 1989 and in the past 26 years he has worked in various Nigerian Banks in different capacities. His last assignment was as the, Director, Consumer Banking of United Bank of Africa Plc, a Pan Africa Bank with presence in 19 African countries, USA, UK, Cayman Islands and France. Prior to joining UBA in 2007, he was Executive Director, Retail/Commercial Banking of Pacific Bank, an institution he helped revamp/reposition from a moribund Merchant Bank to a vibrant Universal bank following the acquisition of majority stake by new investors. In previous employments, he had worked variously as Divisional Head, Retail/Commercial Banking , Group Head, operations and technology, Head, Branch marketing/ coordination, and was a key part of the 1992 restructuring/repositioning of Crystal Bank (later renamed Standard Trust Bank) that eventually acquired the present UBA Plc His over 25 years banking experience cut across Retail, Consumer/Commercial, Public Sector and corporate Banking. A multi award winner and best graduate of the faculty of Business Administration, University of Lagos (1988), Sanmi holds a First Class Honors Degree in Banking and Finance and a Masters of Business Administration (MBA) both from the University of Lagos. He is a Fellow of Nigeria Institute of marketing (Chartered), Chartered Institute of Banking of Nigeria (HCIB), and an Alumnus of the Advance Management Program of Lagos Business School (AMP14).



Malcolm Lewis

Malcolm is our international Lead on banking and finance programmes for senior management teams. He has combined his past business life as a company “trouble-shooter”, corporate and project financier with his experiences as a culture expert and former International sportsman (Golf – England Captain, Walker Cup, Low Amateur British Open) to deliver Board and Senior Management Team (SMT) business performance facilitation/coaching and development. Malcolm undertakes work with both the private and public sectors incorporating the full range of SME’s through to LE. Some of the larger corporate entities he works with are AXA, Coca Cola Hellenic, Sabanci, EDF Energy, Sudan Oil, Vodafone, Toyota, Cablecom, Merck, Abu Dhabi National Dredging Corp, CPA Global, etc through to public sector health as well as Local Government, National Trust, Cancer Research and the Armed Forces. SVP is Malcolm’s firm and is based in Bristol (UK) though operates around the world in UK, Europe, Middle East and USA. He qualified as a Chartered Accountant with KMG Thomson McLintock (KPMG) has been in industry as a finance controller and finance director and still retains his Chartered Accountancy practising certificate (ICAEW) and management consultancy qualifications.

He has degrees in Business Administration (BSc - Bath University) and Financial Management (MSc - UWE), is a Chartered Accountant (FCA - ICAEW) and a Certified Management Consultant (CMC). He is also a visiting lecturer on postgraduate (Masters and PhD) and Executive programmes at Bradford Business School (University of Bradford), Henley Business School (Fellow) (University of Reading - Executive Development), University of Bath (Entrepreneur in Residence 2009-2010) and the University of the West of England (Leadership). He has strong connections with Nigeria having been brought up and schooled between 1959 - 1972 in Kaduna and Lagos and actually has a street named after his father in Lagos.



Bode Olutunbi

Bode is the Managing Consultant /CEO of Peoplesource Consulting. He also sits on the board of UK based consulting firm, Inspired Concepts. He holds a MSc. in Entrepreneurship from the University of Bristol UK and a B.A in History from Obafemi Awolowo University, Ile Ife. He has over 23 years cognate and commercial experience gained in Nigeria and the UK. Bode held executive and management positions within the banking and finance industry in Nigeria and the Consulting sector in the UK and spent 10 years working in the Nigerian retail banking sector with brands such as First Bank Plc, Gateway Bank (Now part of Sterling Bank), Magnum Trust and Standard Trust Bank. He has facilitated a variety of training programmes for professional and corporate organisations in the UK and Nigeria and worked with several banks including the Stanbic group, Sterling Bank, GT Bank and Skye Bank as a consultant. He is also part of the faculty at IBFC Alliance, Nigeria's leading financial services training company.



Ndidi Adegbite

Ndidi is a multi-skilled Professional with over 19 years experience spanning various areas in Banking and Finance and Consulting. She has trained the employees of various organisation's in different sectors of the economy. Some of these include the following banks: Access Bank, Sterling Bank, GT Bank, Heritage Bank, Diamond Bank, First Bank, Stanbic IBTC Bank, Forte Oil, Chicken Republic and Red Star Express. Prior to her facilitation exposure she worked with Citibank for several year and then with Afribank and Mainstreet Bank. She is a member of the faculty of Training Companies such as; Financial Institutions Training Center (FITC), Leadership and Vision, IBFC Alliance, Learners and Trainers and Kendor Consulting. Ndidi has a Master's degree in Business Administration from the University of Wales, Cardiff and a Bachelor's degree in Economics from the University of Lagos. She is a certified member of the Society for Human Resources Management USA (GPHR), an Associate of the Chartered Institute of Personnel Management Nigeria (ACIPM). She is also a Customer Service Consultant and a Certified Customer Service Trainer Service Quality Institute (SQI), USA and has been certified as a Trainer by Centre for Management Development (CMD).



Victor Banjo FCIPD, mni

Victor Banjo is a senior-level business executive with twenty years' experience with leading FMCG, Aviation and Banking organizations. He has delivered bottom-line impact in Nigeria, UK, Ghana, Sao Tome & Principe, Gambia, Cameroun, Senegal and South Africa; as Executive Director (Human Resources) at British American Tobacco Nigeria and Virgin Nigeria and General Manager/Group Head (Human Resources) at Oceanic Bank International Plc. He graduated from the University of Ife (now Obafemi Awolowo University) with BA (Hons) Degree in English Studies, earned a Postgraduate Diploma in Human Resource Management from London Metropolitan University and Postgraduate Certificate in Education (Adult Learning specialism) from the University of Greenwich, UK. He has consulted and facilitated training interventions on Leadership Development, Strategic Talent Management, Human Resources Business Partnering, Managing Diversity and Building a High Performance Culture. Victor is the immediate past Director General of the Institute of Directors Nigeria (IOD). He also sits on the Advisory Boards of the Lagos Business School/Pan African University and Afterschool Graduate Development Centre (AGDC), Lagos, Nigeria.



AKIN FADIPE

Morakinyo is a Human Resources Professional with over a decade's experience working as a Talent Management Expert, Performance Coach and Facilitator for numerous Leadership Development Programmes. His wide-range HR experience spanning Recruitment, Strategy, Organisational Design, HR Business Partnering and Change Management has seen him implement strategic HR initiatives in various blue chip organisations. He is a Certified Senior Professional in Human Resources (SPHR) with the Society of Human Resource Management in America and also Prince 2 Certified. He has conducted several training programmes in Marketing, Human Resources, Strategy and Management across West Africa and South Africa. He is also a Certified BusinessWise Trainer a training Programme based in South Africa. Companies he has worked for include SO&U Saatchi & Saatchi, FrieslandFoods Campina WAMCO, British America Tobacco and Subsea7 Oil & Gas where he managed the training function for its Nigeria office.



Sarah Asafo-Agyei

Sarah is a wealth management specialist with over 16 years' experience in the financial services sector. Prior to founding Attai Capital, Sarah was a Director at Societe Generale Private Bank Hambros UK. Her primary focus was on Ghanaian and Nigerian clients. Prior to this she was with Barclays Wealth UK, where she was Vice-President in the Wealth Management division focusing on West African clients.

Her wealth management career has seen her work with Investec Private Bank in South Africa and ABSA Wealth, it was her role at ABSA Wealth that propelled her move to Barclays Wealth UK. She started off her financial services career with Citibank N.A South Africa, a role which gave her significant exposure to the financial services sector in Kenya, Zambia and South Africa.

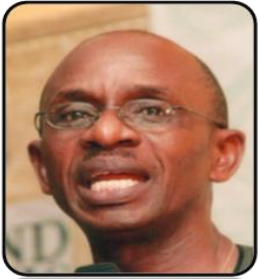
She has a Masters in Business Administration (MBA) from the University of the Witwatersrand South Africa, a Bachelor of Commerce Honours (Cum Laude) degree from the University of Kwazulu Natal, where she received a Golden Key National Honour Society award for scholastic achievement. She is a member of the Chartered Institute For Securities & Investments UK (CISI). She is a 2015 Laureate of the Institute Choiseul "100 Africa Economic Leaders of Tomorrow" award and has published articles in the South African Journal of Psychology.



Abiola Orojo

Abiola Orojo is an accomplished Banker and a seasoned Human Resources Practitioner. Her banking career spans 28 years of which she spent the last 18 years with StanbicBTC Bank Plc, where she held various managerial roles in Banking operations and Branch banking for a period of 5 years. She made a career change while in StanbicBTC, into Human resources in 2002, when she took up the role of Head, Learning & Development. With over 13 years' experience in the Human resources, she has acquired specialist knowledge in Strategic Human Resources, Learning & Development, Talent Management, Performance Management, Talent Acquisition, Employee Engagement, Employee Retention, Change Management and Business Partnering.

She has a first degree in Economics and is a Fellow of the Institute of Chartered Accountants of Nigeria (FCA), a professional member of Society of Human Resources management (SHRM, USA) and certified as SHRM's Senior Certified Professional (SHRM-SCP). She is a member of the International Coaching Federation (ICF) and is now practicing as a Business and Personal Development Coach. She is a certified trainer and facilitator.



DOKUN ADEDEJI

Dokun currently runs a media firm and consults for a number of leading organisations. His experience spans 27 years working within the healthcare and FMCG sectors. He was until recently Head of HR and HR Business Partner, Supply Chain at Cadbury Nigeria Plc. He holds a Bsc. degree in Health Sciences and an M.B.CH.B from the Obafemi Awolowo University, Ile – Ife. He is a published writer and accomplished manager who won several awards in the course of his career. Dokun's areas of specialism include senior executive level recruitment, change management, leadership development and HR Business Partnering.

CONTACT US

The programmes detailed above are just a few of the learning interventions we deliver at Peoplesource Consulting; to find out about course fees, faculty, detailed outlines and our capabilities or to request our full services brochure, please get in touch with us through the contact details below.

Our firm has strong affiliate relationships with Inspired Concepts Limited, a management consulting firm based in the United Kingdom, Indigo Training, the Europe licensee for De Bono training programmes, Goldisc UK and Peoplekeys Inc. USA, providers of the DISC Insights range of personality profiling products, MOL, the CIPD UK's leading UK center international programmes partner, SHL, the leading global candidate assessment tool, SalesAssessment.com, the leader in Sales Talent specific assessment and many other institutions and organisations across Africa, Europe and the USA. We are positioned to deliver value added solutions to all your learning and development needs and our team is keen to hear from you. Contact us today to discuss any of the programmes above or other specific requirements you may have.

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